

AGENDA

Meeting: Calne Area Board
Place: Calne Library, The Strand, Calne
Date: Tuesday 6 June 2017
Time: 6.30 pm

Including the Parishes of Bremhill, Calne, Calne Without, Cherhill, Compton Bassett, Heddington and Hilmarton.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:00pm .

Please direct any enquiries on this Agenda to Edmund Blick, direct line 01225 718059 or email edmund.blick@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Christine Crisp, Calne Rural (Chairman)
Cllr Alan Hill, Calne South and Cherhill (Vice Chairman)
Cllr Ian Thorn, Calne Central
Cllr Tom Rounds, Calne North
Cllr Tony Trotman, Calne Chilvester and Abberd

	Time
<p>1 Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present at the meeting.</p>	6.30 pm
<p>2 Apologies for Absence</p> <p>To receive any apologies.</p>	
<p>3 Minutes (<i>Pages 1 - 6</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on Tuesday 7 March 2017 and Tuesday 16 May 2017.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements</p> <p>To receive any announcements.</p>	6.40 pm
<p>6 Appointment to Working Groups and Outside Bodies (<i>Pages 7 - 30</i>)</p> <p>To make appointments to Working Groups and Outside Bodies for the forthcoming year:</p> <p><u>Working Groups</u></p> <ul style="list-style-type: none"> • Community Area Transport Group • Campus Working Groups • LYN Management Group • Health and Wellbeing Group • Air Quality Working Group • Calne s.106 Working Group • Calne Dementia Action Working Group <p><u>Outside Bodies</u></p> <ul style="list-style-type: none"> • Calne Heritage Centre Trust • Calne Local Youth Network (LYN) • Calne "Our Place" Project • Marden House – • Calne Dementia Action Alliance 	
<p>7 Welcome to Calne Area Board</p> <p>An introduction to the Area Board by Jane Vaughan- Community Engagement Manager.</p>	6:50pm

8	<p>Partner Updates (<i>Pages 31 - 52</i>)</p> <p>To receive an update from the partners listed below:</p> <ul style="list-style-type: none"> • Wiltshire Police • Wiltshire Fire and Rescue Service • NHS Wiltshire • Town and Parish Councils • Healthwatch • NHS Wiltshire CCG 	7:00pm
9	<p>Our Community Matters: (<i>Pages 53 - 66</i>)</p> <p>Update on local priorities/working groups:</p> <ul style="list-style-type: none"> • Local Youth Network (Jordan Holt) • Older People and Carers Champion (Diane Gooch) • Health and Wellbeing group • Dementia Action Alliance steering group (Cllr Crisp) • Air Quality working group • Section 106 working group (Cllr Trotman) 	7:20pm
10	<p>The Big Pledge</p> <p>Jane Vaughan- Community Engagement Manager to introduce 'The Big Pledge' for 2017, with a short video to be shown.</p>	
11	<p>First World War Commemorative Tree Planting</p> <p>A presentation and discussion lead by Jane Vaughan- Community Engagement Manager about a proposal for Wiltshire to plant 10,000 trees to commemorate the centenary of the end of the First World War. Possible planting options will be presented to meetings for discussion.</p>	
12	<p>Area Board Funding (<i>Pages 67 - 70</i>)</p> <p>To consider one application to the Community Area Grants Scheme, as follows:</p> <ul style="list-style-type: none"> • Wiltshire Music Centre Celebrating Age: £1500 	7:30pm
13	<p>Urgent items</p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p>	7:40pm
14	<p>Open Forum (<i>Pages 71 - 72</i>)</p> <p>This section is to enable members of the public to raise issues to Councillors and Members for consideration.</p>	7:45pm

If a member of the public should wish to raise an issue in this meeting then they are advised to contact the Democratic Services Officers, as above, to enable research and consideration ahead of the Area Board Meeting.

An issue has been raised by a Mr and Mrs Vinos, which has been provided in report form. There will be an opportunity for this to be discussed at the meeting.

15 **Close**

8:00pm

The Chairman will set out arrangements for the next meeting, which is scheduled for Tuesday 19 September 2017, 6:30pm at Calne Library, The Strand, Calne.

MINUTES

Meeting: CALNE AREA BOARD
Place: Cabinet Office- County Hall, Trowbridge BA14 8JN
Date: 16 May 2017
Start Time: 12.15 pm
Finish Time: 12.17 pm

Please direct any enquiries on these minutes to:

Edmund Blick (Democratic Services Officer), Tel: 01225 718059 or (e-mail) edmund.blick@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Alan Hill, Cllr Ian Thorn, Cllr Tom Rounds, Cllr Tony Trotman and Cllr Christine Crisp

Wiltshire Council Officers

Edmund Blick (Democratic Services Officer)

Total in attendance: 6

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
22	<p data-bbox="336 376 485 414"><u>Apologies</u></p> <p data-bbox="336 443 879 481">There were no apologies for absence.</p>
23	<p data-bbox="336 515 695 553"><u>Election of the Chairman</u></p> <p data-bbox="336 582 1485 689">Nominations were sought for the position of Chairman for the forthcoming year. It was moved by Cllr Alan Hill and seconded by Cllr Tom Rounds that Cllr Christine Crisp be elected as Chairman.</p> <p data-bbox="336 725 919 763">There being no other nominations, it was</p> <p data-bbox="336 799 491 837">Resolved:</p> <p data-bbox="336 873 1102 911">To elect Cllr Christine Crisp as Chairman for 2017-18.</p>
24	<p data-bbox="336 981 767 1019"><u>Election of the Vice-Chairman</u></p> <p data-bbox="336 1048 1485 1155">Nominations were sought for the position of Vice Chairman for the forthcoming year. It was moved by Cllr Christine Crisp and seconded by Cllr Tony Trotman that Cllr Alan Hill be elected as Vice Chairman.</p> <p data-bbox="336 1191 919 1229">There being no other nominations, it was</p> <p data-bbox="336 1265 491 1303">Resolved:</p> <p data-bbox="336 1339 1082 1377">To elect Cllr Alan Hill as Vice Chairman for 2017-18.</p>

CALNE AREA BOARD

MINUTES OF THE CALNE AREA BOARD MEETING HELD ON 7 MARCH 2017 AT CALNE LIBRARY, THE STRAND, CALNE, SN11 0JU.

Present:

Cllr Christine Crisp (Chairman), Cllr Alan Hill (Vice Chairman), Cllr Howard Marshall, Cllr Tony Trotman and Cllr Glenis Ansell

14 Chairman's Welcome and Introductions

The Chairman welcomed everyone to Extraordinary Grants Meeting of Calne Area Board which was open to the public.

15 Apologies for Absence

There were no apologies.

16 Minutes

RESOLVED:

The minutes of the meeting held on Tuesday 7 February 2017 were signed as a true and accurate record.

17 Declarations of Interest

There were no declarations.

18 Chairman's Announcements

The Chairman drew attention to the close of the Hills Waste appeal and asked other members to join her in thanking Alan Hill for his commitment of time, and effort, in fighting the appeal on their behalf. Members were pleased to agree.

19 Area Board Funding

Consideration was given to the 2 applications made to the Community Area Grants Scheme.

Calne Our Place Project- Signage scheme to promote the area as the centre of the A4 Tourist Route and Great West Way: £5000

The application was introduced as a project to provide 4 Boundary Signs for Calne, with brighter illuminated more attractive informative signs with logos town crests and two slip signs with posts, which offer greater appeal to visitors tourists and residents. It was explained that this aims to encourage visitors and residents to value and use the town by raising the profile of the Heritage Quarter and other places of interest in line with the Neighbourhood Plan.

The Board were informed that the wider “A4 historic route” project was receiving interest from neighbouring areas, as well as nationally. The Calne Our Place Project was concerned that despite initiating this project, they might lose their identity within the wider project.

The Board considered this application a worthwhile project, noting the potential benefit to the Tourism industry in Calne. Members discussed the need to provide funds quickly, to ensure that Calne did not lose leadership of the project. It was explained that funds were also being sought from The European Social Fund and it was important to obtain funds prior to the looming “Brexit”.

Cllr Alan Hill gave his unqualified support to the project and suggested that they award the funds, without any conditions attached. This was seconded by Cllr Glenis Ansell.

RESOLVED:

The Board agreed to award the funds unanimously.

The Mill Race- Gardening Project, providing a shed and associated gardening equipment: £1000

It was explained that The Mill Race Garden Project will develop into a long term activity for members of the centre, encouraging them to participate in the whole process of growing vegetables and flowers from seed, which can be enjoyed by everyone, as a scheme to promote healthy eating, by growing and cooking different foods. The funds were being sought for a shed to be installed in the Marden House garden, where the group can grow plants from seed, pot up, plant out and finally use the produce in cookery sessions.

Members noted that the project was inline with Wiltshire Council’s Health and Wellbeing Strategy. Cllr Christine Crisp moved the motion to award the funds, which was seconded by Cllr Alan Hill.

RESOLVED:

The Board agreed to award the funds unanimously.

20 **Urgent items**

There were no urgent items.

21 **Close**

The next Area Board meeting would be held after the Local Government Elections in May 2017 at a date, time and location to be confirmed.

(Duration of meeting: 4.00 - 5.15 pm)

The Officer who has produced these minutes is Edmund Blick of Democratic Services, direct line , e-mail edmund.blick@wiltshire.gov.uk

Press enquiries to Communications, direct line (01225) 713114/713115

Calne Area Board
Tuesday 6 June 2017

Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2017/18

1. Purpose of the Report

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2017/18.

2. Background

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. The Area Board is also invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups. These appointments are for 2017/18.
- 2.3. Similarly, the Area Board is invited to appoint a named Champion to work with the Area Board and Health and Wellbeing Group for 2017/18, the role description is attached at **Appendix D**.

3. Main Considerations

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. In 2014 all Area Boards appointed Local Youth Network (LYN) Management Groups to coordinate wider LYNs, sub-groups of the Area Boards, to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C and may be reviewed by the Leader on an annual basis.
- 3.3. Some Area Boards have also established working groups to consider and facilitate the development of Health and Wellbeing Centre/Campus proposals. Where these have Terms of Reference it is for the Area Board to determine and amend where required.

- 3.4. From 2015, Area Boards have been able to establish a local Health and Wellbeing Group to consider health and wellbeing priorities in their local area. These groups are sub-groups of the Area Board and their Terms of Reference can be found in Appendix C.
- 3.5. A key role within the Health and Wellbeing Group is that of the local 'Champion' who works with the Area Board to address priorities for older people and carers. The role description is attached at Appendix D and the Area Board is asked to appoint to this position.
- 3.6. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Safeguarding Implications

- 6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

7. Environmental Impact of the Proposals

- 7.1 None.

8. Equality and Diversity Implications

- 8.1 None.

9. Delegation

- 9.1 Under Wiltshire Council's constitution appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

9.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

10. Recommendation

10.1 The Area Board is requested to:

- a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
- b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and
- c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.
- d. Appoint a Carer/Older People's Champion for the Area Board, in accordance with Appendix D.

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Appendices:

Appendix A – list of appointments to Outside Bodies
Appendix B – list of appointments to Working Group(s)
Appendix C – Terms of Reference for Working Group(s)
Appendix D – Champion role description

Unpublished background documents relied upon in the preparation of this report

None.

Outside Body Title (A to Z)	Appointed By	Why Rep Needed	Organisation aims	Meeting schedule	Voting rights	Reps needed	Representative (s)
Calne Heritage Centre Trust -	Area Board - Calne	Centre is an important focus for tourism in Calne & an understanding of Heritage is an essential element in a cohesive Community	Preservation and collection of historical material relating to Calne	Trustees meet Bi-monthly	No	1	Cllr Tony Trotman
Calne Local Youth Network (LYN) - Need to identify one or two new reps.	Area Board - Calne	To engage with young people and help champion their issues and ideas to councillors and council	Youth issues and democracy	4 meetings per year	Yes	Up to 2	
Calne "Our Place" Project	Area Board - Calne	To provide support to and a link between the Area Board and the various projects and initiatives that emerge from the Calne Our Place Project.	To reposition the way Calne Community Area is presented locally, nationally and internationally in order to: <ul style="list-style-type: none"> • Increase visitor numbers • Increase the length of visits and the amount tourists spend in the town • Improve the retail offering for tourist and residents 	approx 6 meetings per year	Yes	1	Cllr Tony Trotman
Marden House -	Area Board - Calne	To promote Marden House and show Area Board Support for it's work	To provide a community service and benefit to Calne Area and residents	to be confirmed	No	1	Cllr Tony Trotman
Calne Dementia Action Alliance	Area Board - Calne	To promote and support the work of the Calne Dementia Action Alliance (of which the Area Board is a founding member).	To make sure that everyone from the Calne Community Area living with dementia is respected and enabled to continue to enjoy living their lives in their own community as well as possible for as long as possible	approx every 6-8 weeks	No	1	Cllr Christine Crisp

Appointments to Working Groups Calne Area Board

Community Area Transport Group:

Cllr Christine Crisp (Wiltshire Council)
Anne Henshaw (Calne Area Transport)
Ed Jones (Focus on Five and Calne Without PC)
Peter Alberry (Compton Bassett PC)
Richard Tucker (Bremhill PC)
Simon Tomlinson (Cherhill PC)
Stephen Stott (Hilmarton PC)
Tom Rounds (Calne Town Council)

Campus Working Groups-

Cllr Alan Hill

LYN Management Group

Wiltshire Council representative (to be confirmed at meeting)
Chair: Jordan Holt
Vice Chairs- Beth Wheeler and Rebecca Green
Joe Provis
Marie Wykes
Claire Selman

Health and Wellbeing Group

Cllr Christine Crisp (Wiltshire Council)
David Evans (Chair – Older Peoples and Carers Champion)
Diane Gooch (Chair– Older Peoples and Carers Champion)
50 representatives of Partner Organisations, Groups and Local-Residents

Air Quality Working Group-

Cllr Glenis Ansell (Wiltshire Council)
Anne Henshaw (Calne Area Transport)
Avril Mays (Local Resident)
Peter Alberry (Compton Bassett PC)
Peter Knight (Calne Environmental Network)
Sue Wallace (Calne Environmental Network)
Calne Town Council rep (Vacant)

Calne s.106 Working Group

Cllr Tony Trotman (Wiltshire Council)
Heather Canfer (Calne Town Council)
Calne Town Council officer (not currently represented)

Robert Macnaughton (Calne Town Council)
Anne Henshaw (Calne Area Transport)

Calne Dementia Action Working Group

Christine Crisp (Wiltshire Council)
Diane Gooch (Wiltshire & Swindon Users Network)
Trudy King (Town Council officer)
Daphne Nock (Calne Memory Club)
Andrew Day (Alzheimers Society)
Tim Mason (Alzheimers Society)
Catherine Beswick (Kingston House)
Richard Paget (Kingston House)

Community Area Health and Wellbeing Group Terms of Reference

1. Purpose

Definition of a Health and Wellbeing Group (HWG)

The Health and Wellbeing Group is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate well-being across the community area. People and organisations living and working in the community play a direct role in setting the agenda for this group.

HWGs will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for activities should be deployed.

2. Membership

The Health and Wellbeing Groups may include representatives of:

- Members of the Community Area Board,
- Older Peoples Champion,
- Carers Champion,
- People from the community,
- Town and Parish Councils,
- Health and social care commissioners,
- Community and voluntary organisations and groups,
- Community transport providers,
- Police,
- Fire and rescue services,
- GP Practices,
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of older people.

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of people

People living in the community must play a central role in all aspects of the Health and Wellbeing Groups including the design, development, delivery and review of the local activities.

Health and Wellbeing Groups are encouraged to use a variety of methods to ensure people participate and are involved in decision-making processes. Existing groups may provide a useful forum for involving people, although the decision to retain these groups is for local determination.

Health and Wellbeing Groups must ensure that consultation with people is representative and takes into account the views and needs of under-represented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the Health and Wellbeing Groups

All members will be required to:

- Take an active part in the development of the Health and Wellbeing Group and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the Health and Wellbeing Group relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on activities for older people and ensure that this is shared with the Health and Wellbeing Group.
- Champion the voice and influence of people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the Health and Wellbeing Groups activities.
- Respect all members of the Health and Wellbeing Group and invited representatives.
- Work to improve outcomes for people and ensure high quality safeguarding practice.

3. Structure

The Health and Wellbeing Groups should come together on a quarterly basis, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the Health and Wellbeing Groups activities. The Chair of the group will be decided locally and could be any member of the Group. The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of:

- The Chairperson
- Older Persons Champion/ Carers Champion
- Community Engagement Manager
- Commissioning representative (Community Commissioner)

The appointment of Councillors (excluding officers) to Health and Wellbeing Groups will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required, the Chairperson and Community Engagement Manager may appoint additional people to the management group if it is felt their involvement would be important for the function of the group.

Alternative people can represent people at the management group, however, it is preferred that the same representative attends if possible to ensure consistency of membership.

4. Responsibilities of the Health and Wellbeing Groups

Key responsibilities for the Health and Wellbeing Groups include:

- Awarding grants that support the priorities identified in the local Joint Strategic Needs Assessment (JSNA).
- Ensuring that any grants and activities take into account any applicable safeguarding implications.

- Making recommendations to the Community Area Board on how priorities for funding should be determined (to include evaluating opportunities for applying for grants)
- Monitoring and reporting on the quality and effectiveness of local activities and grants.

- Based on the JSNAs, local intelligence and Area Board priorities coordinating joint working to deliver these objectives.
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

5. Funding

Area Boards will have an annual revenue budget allocated to them. The Health and Wellbeing group will advise the Area Board on how these funds should be allocated. Health and Wellbeing Groups will be able to bid, apply for funding from other sources and would also be expected to feedback to commissioners on priorities for the Countywide contracts.

6. Media Relations

Members of the Health and Wellbeing Groups may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the Health and Wellbeing Groups should be agreed with between the Health and Wellbeing Groups and Chairperson of the Community Area Board.

7. Review

These terms of reference are subject to change and should be reviewed by the Cabinet Member for Adult Care and Health on an annual basis.

COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes. It should be noted that CATG is an advisory body, it does not exercise delegated decision making powers.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary. Additional support will be provided outside of the meeting by the Corporate Office Business Support unit, as per Area Boards.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

4. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

5. 20mph speed restrictions – review and implementation

To make recommendations to the Area Board as to the priority routes/areas for review and implementation of 20mph speed restrictions in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HSB-007-13)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

1. Purpose

Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

3. Structure and operation

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

4. Media Relations

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

Volunteer Role Description

Older People & Carers Champion

Purpose of the role

The Council wishes to encourage Area Boards to identify champions in each of the county's community areas who will have a key role in representing the views of older people and carers at both a local and county wide level.

Furthermore volunteers will be asked to:

- Talk to and seek the views of older people and/or carers in their local communities on matters related to services provided by the Council or NHS and represent these views at area boards.
- Work with area boards and local voluntary groups to encourage joint working and share experience to help new local groups set up.
- Advocate for older people and/or carers and be a focal point for identifying what service improvements or developments are required.
- Link with and report to the Community Engagement Manager.
- Talk to older people or carers to obtain their views about services. They will represent these views at Area Board meetings or other meetings as requested and discuss with the Council and CCG Commissioners the priorities for older people or carers and work with them on service improvements and developments.
- Provide a focus for the exchange of views and information between older people and/or carers and the Council's adult care and housing services.
- Work with the Area Boards on service improvements and developments to meet the needs of people in community areas.
- Attend area boards to report back on older people and carers issues.
- Attend meetings with other champions and the Council.
- Participate in induction training and ongoing personal development where appropriate. This will include mandatory elements essential for carrying out the role, such as safeguarding which must be completed prior to any volunteering taking place

- Use appropriate claim forms when claiming mileage or expenses
- Comply with Health and Safety Regulations.
- Register as a Wiltshire Council volunteer
- Registration with Fleet Services if the role includes driving on behalf of Wiltshire Council

Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are asked to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.

Volunteer Skills and Qualities Checklist

Older Peoples Champion:

- An ability to make a minimum commitment, as specified per role description.
- An understanding of the issues facing older people in today's society, especially loneliness and social exclusion
- An ability to comply with all relevant policy guidelines.
- An ability to maintain boundaries concerning the role and relationship with members of the community
- An ability to listen and communicate with people.
- An ability to recognise own limits of knowledge and responsibility and to be willing to seek advice and support from the Community Engagement manager or other relevant staff.
- A willingness to participate in induction training and team meetings wherever necessary.
- A commitment to non-judgemental practices.
- A willingness to undertake an enhanced disclosure check with the disclosure and barring service (DBS). The organisation will arrange to cover the cost of this.

Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are expected to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.



Community Policing Report Calne Area Board – 6th June 2017

Hello and welcome to this Community Policing Team report.

Over the last month Wiltshire Police has been running a survey, collecting feedback about the Community Policing Team model. We thank you all for your help in generating this important information, which will help us to ensure that we are providing the high quality of service that the people of Wiltshire and Swindon deserve and expect.

Police use of Taser and Body Worn Video Cameras

Many of you may have already seen a number of our officers sporting new body worn video cameras. These devices are the latest of investments in technology as Wiltshire Police strives to be innovative in its approach, providing an effective, efficient and quality service. Following our successful pilot earlier in the year, our full rollout is progressing well and already there has been positive feedback.

Wiltshire Police currently has 160 Tasers and is offering instruction to officers who successfully apply for additional training in an effort to help maintain public and officer safety by making a greater number of the existing devices able to be deployed at any one time.

Tasers are used by trained Police Officers in a number of ways, many of which involve no direct physical force to be used on a person.

They can be drawn from the holster, aimed at the subject, have the 'red dot' pointed at the subject with the laser sight or activated so that an electric current is 'arced' at the front of the device, all of which can resolve incidents.

Home Office figures released last week showed a drop in the number of times Tasers were discharged nationally.

Chief Constable Mike Veale said: **"The use of Taser has been widely debated and I have carefully considered the options.**

"I feel that by giving officers the option to carry Taser we are giving them the choice to use the tools available to us at this time to keep both keep the public and themselves safe.

"However, let me make it clear that I see the rollout of Tasers as a preventative measure not an aggressive tool.

"I also want to make it clear that it is not a tool to default to at the earliest opportunity; it needs to be used with precision, wisdom, proportionality and measure.

"I want to have the right resources in the right place at the right time with the right skills and accreditation to deal with the threat, risk and harm faced within communities.

“We have, geographically, a very large force with a huge degree of rurality which often leaves officers and staff working single crewed and on occasions feeling vulnerable to the dangers they may be facing.

“This decision is something which I hope will give our colleagues more confidence and courage to remain on the front foot so that we are able to protect our communities.

“We constantly assess the current risk and threat in the county and I believe that it is the right time to increase the training in Taser and in turn, increase our capacity.

“Although Wiltshire is one of the safest counties in the country, we still face a rise in violent crime and the threat of terrorism remains very real throughout the UK.

“Taser can be used effectively as a deterrent or as a way of ending a violent situation where someone is at risk of harm.”

In addition to increasing Taser capability, Wiltshire Police is rolling out body-worn cameras to front line officers and staff. Many of you may have already seen a number of our officers sporting the new body worn video cameras.

Mr. Veale said: **“This new investment in body-worn video cameras will help us transform the way we work, allowing our officers and staff to do their jobs serving the communities of Wiltshire and Swindon with greater confidence and security.**

“Our police officers and staff put themselves into volatile and dangerous situations every day and these cameras should not only act as a deterrent to those who may wish to cause them harm, but can also be used as valuable evidence when officers and staff are subjected to violence and abuse.

“It should also give the public greater confidence in our professionalism and, on the rare occasions where our service does not live up to our high standards, allow us to take action and learn from any errors or mistakes.

“These cameras are as much about the officer behind the camera as the person in front of it. They will help ensure Wiltshire Police continues to provide the high standards of service that both the Force and the people they serve expect.”

With the news that a general election has been called, we would like to reassure the public that there will be an appropriate policing plan in place ahead of the vote in June.

Twitter <https://twitter.com/wiltshirepolice>

Facebook <https://www.facebook.com/wiltshirepolice/>

Or sign up to Community Messaging <https://www.wiltsmessaging.co.uk/>



COMMUNITY MESSAGING

We are constantly reviewing our visibility and how we can develop this and work with our communities.

We cannot physically be everywhere all of the time and we want to ensure consistent information with our communities and to be able to provide the information that matters to you when you need it. There has been some good feedback from our new way of working using Community Messaging so please sign up and use it. <https://www.wiltsmessaging.co.uk/>

In addition to the Wiltshire Police website, Calne CPT has Facebook, please join us either on Facebook or Community Messaging.

Cyber Crime—We are all vulnerable, businesses and individuals - <https://www.getsafeonline.org/>

The Force now has a dedicated cybercrime Facebook page. Sgt Paul Harvey would be happy to attend an Area Board meeting in the future on behalf of Wiltshire Police to present a short 20-30 minute Power Point ref Cyber Crime threat in Wiltshire, the time of this can be reduced. If there are any local businesses who would value having this information do please e-mail CPTNorthWiltshire@wiltshire.pnn.police.uk.

CONTROL STRATEGY

Below is our control strategy for your reference. This focuses on where how we conduct our operational Policing based on the Police & Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.

- Domestic abuse, Cyber Crime, Organised criminality, County lines and the criminally exploited, Dangerous and persistent offenders, Child sexual exploitation and abuse, Modern slavery and human exploitation.



feedback@wiltshire.police.uk

Our CPT priority - persistent offenders and ongoing issues affecting the Community in line with our Force Control Strategy. Priority Offenders are established at a weekly Sector Meeting, as a result, priority taskings are raised as a way to effectively manage live intelligence and priorities that are developing in the northern hub eg patrols of CHILVESTER HOUSE.

LOCAL UPDATES/CRIMES – Past 3 months

PCSO Nicole Yates has recently been working within Monkton Park completing various clerical tasks due to being on restricted duties. This has been due to the happy news that Nicole has been expecting her first child. At the start of April Nicole left us to start her maternity leave. I'm sure that you will wish her along with us best wishes at this exciting time.

Calne Town Mayor's Civic Award for PCSO Cook

Here at Wiltshire Police we are incredibly proud of our officers and we were delighted to hear that one of our PCSOs has been recognised for his hard work in his local community. PCSO Mark Cook, who is based in Calne, was presented on Friday 24th of March with a civic award from Calne Town Council for his outstanding contribution to the welfare and wellbeing of his local community. PCSO Cook was nominated for the award by a resident who praised him for his proactive engagement with the local CCTV manager, and his use of social media to provide the community with information – often in his spare time. Inspector Mark Luffman, of North Wiltshire Community Policing Team, said: "I am delighted that PCSO Cook's hard work has been recognised by the community in Calne. His use of social media is really valued by the community and he is a dedicated officer who is determined to keep the town a safe place, to live, work and socialise in. "PCSO's have a really important role within their communities and PCSO Cook is a brilliant example of how the role can really benefit a town."

Between 15/04/2017 17:30hrs and 16/04/2017 06:15hrs in New Road, unknown suspect pulled out several plants from a Town Council roadside display. The flowers were then thrown across the road, leaving a site of devastation for early morning resident to see. PCSO Mark Cook contacted the Calne Town Council to ensure that this was reported as criminal damage so it could be investigated and persons held accountable. After a short investigation a local 19 year old male attended Calne police station on 29th April at 16:00hrs in connection with damaging several flowers in a wooden planter on 16th April 2017 at 01:20hrs. The victim, Calne Town Council advised PCSO Cook upon reporting this damage that the cost of replacing the flowers amounted to £30, and if an offender was identified they would like to be reimbursed for the cost involved in replanting new flowers. Upon attending Calne police station the male admitted to the offence of causing criminal damage to the flowers, and reimbursed Calne town Council £30 for the damage caused.

Two local youths aged, 12 and 15 years old completed two hours unpaid work at the Sainsbury's store in Calne in relation to a report of criminal damage we received on from Calne CCTV operators.

In Shockley Lane, Calne unknown suspect(s) have gained entry to a building site, taken various plumbing items and power tools contractor store and damaged another container.

Police attended The Pippin after a report of 10 youths causing a disturbance at the location, upon the officers conferring with a member of the group they could smell cannabis, a Section 23 Drugs search of the local youth was carried out and he was arrested on suspicion of possession of a controlled substance with intention to supply.

In The Square, Calne, unknown person has stolen a grey Mountain bike, unknown make or model.

A 42 year old local male attended Calne police station and was issued with a fixed penalty ticket for £60 for being captured on Calne CCTV cameras urinating in the area of Phelps Parade.

In New road, Calne, a white Vauxhall Astra van has had its passenger wing mirror bent back causing the plastic case to break costing £125 to replace it.

Three vehicles have been broken into. A small number of items were taken from the vehicles. This happened in the areas of:

On 14/02/2017 in Peregrine Court, a Suzuki Jimmy in Linnet Road and on 15/02/2017 a Mercedes Van in Dakota Drive.

A 34 year old Chippenham male was issued a fixed penalty ticket for £60 for being captured on Calne CCTV cameras urinating in the area of The High Street.

In William Street, Calne, an unknown suspect has smashed a back windscreen of a Black VW Touran which was parked in the street. No items were removed from the vehicle.

In Stokes Croft, Calne an unknown suspect has thrown a stone at the 2m double glazed front living room window of an address causing the outer pane to break.

A blue Fiat Punto was reported stolen from an address in Chippenham, the following day the vehicle was sighted travelling along the A3102 from Lyneham towards Calne which was then stopped by Police. A 22 year old Chippenham male was arrested on suspicion of taking the vehicle without the owner's consent and driving otherwise in a accordance with a licence, due to the driver only holding an expired provisional licence, he is on Police bail.

In Mill Street, Calne an unknown suspect has stolen a Barracuda Phoenix Dual suspension Mountain bike which was unattended. Another bicycle was stolen from outside a shop on the High Street, the bike is Greyish/black with red pattern.

In Grierson Close, Calne, unknown suspects have entered a property and removed a laptop and sound-bar.

On 25/02/2017 Special Constables were on patrol in Calne as part of Operation Drogo when they issued a Cannabis street warning to a 31 year old female from Devizes in the area of Blacklands.

In Corfe Crescent, Calne an unknown suspect has taken both wing mirror covers from a Black Vauxhall Astra.

Outside the Sainsbury's store in The Pippin, Calne, unknown suspect (s) have stolen a purse from a bag which was on her mobility scooter.

In Castle Walk, Calne unknown suspect(s) have stolen a Carrera pedal cycle

In Rochdale Avenue, Calne, unknown male was seen trying cars doors to a couple of vehicles and were seen to run off, no entry was gained. PCSO Mark Cook from Calne Community Police Team, is urging residents not to leave any valuables in their vehicles, to make sure vehicles are locked, and to report any suspicious activity in their areas on 999 or 101.

In Spreckley Road, Lower Compton, Calne, unknown suspect/s forced entry to a secure vehicle by unknown means, then removed a 32" Hitachi LED television, 2x Humax Freesat digital TV recorders.

In the Calne Town Council football ground in Bremhill View, Calne unknown suspect/s has sprayed graffiti on the advertising board damage causing £150 worth of damage.

Officers attended the location known as the mosaic underpass in Prince Charles Drive, Calne after a member of the public reported a strong smell of cannabis coming from a group of youths seen loitering in the area upon the officers arriving at the location a 17 year old male was detained and searched and a small amount of cannabis was located, he was then arrested on suspicion of being found in possession of a Class B substance and taken to Melksham Custody. He was issued a Youth Caution.

In Dixon Way, Calne, unknown suspect has taken a red and white Indie unleash mountain bike from a front garden. TVO £150, whilst doing so has caused damage to a black Chrysler Voyager door.

In New Road, Calne, unknown suspect/s has scratched along most of the body of a black Volkswagen Passat whilst it was parked at the location.

In Ridgemean, Calne, unknown suspect has gained entry into a securely parked White ford Transit and stole a disc cutter and whacker plate.

In Shelburne Road, Calne, unknown suspect/s have opened ford Transit door and removed various electrical tools TVO £3,000.

In Station Road, Calne, unknown suspect/s has forced open the sliding door to a Citroen Van and have stolen drills, hand tools and an electrical tester.

In Newcroft Road, Calne, unknown suspect/s have stolen a Honda CBR125 motorcycle parked on a driveway. An appeal was posted on the Calne police social media pages later in afternoon of 25/03/2017. Shortly after the appeal was post a member of the public called Calne police to advise that a motorcycle matching the description given had been found abandoned near to the garages in Bishop Road. Officers quickly attended the location to secure the bike. The owner was then contacted and advised that his bike had been located. The very grateful owner attended the scene to recover his motorcycle. Enquiries are ongoing into who had taken the motorcycle from the owner address.

A 21 years old female from Chippenham was arrested and later charged with the offence of driving whilst disqualified, after being located driving a yellow Citroen C1 in Stanley Lane, near Calne. She has been bailed to appear at Swindon magistrate's court.

An Orange Skoda Fabia was stopped by an officer on the A4 near Calne for showing no insurance. The driver of the vehicle from Royal Wotton Bassett was reported for the offence of driving with no insurance and also no current MOT certificate.

In Foreman Street, Calne, unknown suspect has keyed the driver side of a blue Renault Clio parked in the location.

On 10/04/2017 at 17:36hrs a Silver Nissan Almera was stopped by an officer in Blacklands, near Calne for showing no insurance. The vehicle was seized, and the local driver was reported for the offence of driving with no insurance.

Between 12/04/2017 16:30hrs and 13/04/2017 16:00hrs in Newcroft Road, Calne, unknown suspect has thrown a large concrete block through the rear windscreen of a red Seat Ibiza.

On 14/04/2017 at 11:28hrs in Calstone, near Calne, unknown suspect has fired a paintball gun at a property leaving paint marks.

On 20/04/2017 at 18:06hrs a Silver Lexus was stopped by an officer in Prince Charles Drive, Calne for showing no insurance. The vehicle was seized, and the local driver was reported for driving with no insurance and driving otherwise in accordance with a licence.

Between 15/04/2017 16:00hrs and 16/04/2017 08:30hrs in Duncan Street, Calne, unknown Suspect(s) used unknown means to scratch several 12 inch long deep scratches on several body panels of a silver Peugeot 207 parked in the location.

Between 20/04/2017 20:00hrs and 21/04/2017 04:30hrs in Charlcutt, near Calne, unknown suspect(s) have broken the rear window of a vehicle by unknown means and have stolen 2 bags containing clothes, £20 in cash, rear dash cam, a passport and prescriptive medication.

Between 23/04/2017 17:00hrs and 24/04/2017 08:30hrs in Sandpit Road, Calne, unknown suspects have gained entry to a number of outhouses at the location, and caused significant damage.

Between 29/04/2017 17:00hrs and 29/04/2017 10:15hrs in Kerry Close, Derry Hill, Calne, unknown suspect has climbed into a garden overnight and broken a garden pot and damaged shrubbery.

On Wednesday 3rd May, a 22 year old local male was issued a fixed penalty ticket for £60 for being captured on Calne CCTV urinating in the area of Church Street on 22nd April 01:07hrs.

On the 04/05/2017 at 00:19hrs a blue ford Focus was stopped by an officer on the A4 near to Forest Gate, Calne for showing no insurance. The driver was reported for driving with no insurance, and driving no licence.

Between 03/05/2017 00:00hrs and 09:00hrs in North Street, Calne, unknown suspects have entered a back garden and stolen five chickens.

On 06/05/2017 23:42hrs officers located a blue Ford Focus in Anchor Road after noticing a strong scent of Cannabis emitting from it. A drug swipe procedure was performed on the driver which showed a positive result for both Cannabis and Cocaine. The Driver was arrested on suspicion of driving under the influence a controlled drug above the specified limit, taken to custody. The 21 year old male has been released to allow further under police investigation to take place.

Between 29/04/2017 16:51hrs and 07/05/2017 08:00hrs in Calstone, unknown suspect/s have caused a considerable amount of damage at a fishing lake by smashing oars and rakes, thrown scaffolding poles into the lake, smashed a hole in a shed and some fencing at the location.

Between 07/05/2017 18:00hrs and 08/05/2017 06:15hrs in Foreman Street, Calne, overnight unknown suspect/s have smashed off a wing mirror from white Fiat Doblo van parked at the location.

On 08/05/2017 at 07:30hrs, police attended a report of a green Land Rover on its side after the driver took avoiding action on the A342 Devizes Road near to the junction of Chittoe Heath. Thankfully no one injured. Traffic held under police direction until vehicle removed from road.

On 08/05/2017 at 15:00hrs we received a request to assist Calne Fire and Rescue Service with traffic control on the A4 at London Road. This was due to an out-of-control garden bonfire which had engulfed a neighbouring boundary fence. Thankfully no one was injured as a result of the fire.

We have received reports from members of the public in regards to two mopeds being ridden around the area of Calne and Lower Compton in an anti-social manner. The mopeds have been reported as weaving between traffic and travelling at inappropriate speeds in town centre and Lower Compton areas. Reports have also suggested the riders have a disregard for other road users, and they are putting themselves and other road users at risk.

During 2016 and into 2017 a number of males have been observed on Calne CCTV camera urinating in the Town Centre and as a result have been issued with a fixed penalty ticket for £60. The alley way on the High Street next to Centre News is also frequented by individuals urinating in the area.

A young burglar who repeatedly raided houses while the occupants slept inside has been jailed for more than two years and four months. Mr Kieran Barlow broke into three houses in Swindon and another in Calne, plundering high value items like computers, phones and bank cards. And in the Swindon raids the 20-year-old also drove off in high end cars, including two Mercedes Benz, which were each then involved in police chases. After hearing Barlow - whose name appears as Keiron on court records - was a 'three strike' burglar a judge jailed him for the mandatory minimum of three years, minus 20 per cent for pleading guilty. He imposed a sentence of 876 days, which is the three year minimum, with a maximum discount of 20 per cent for pleading guilty.

For a more detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

Wiltshire Police's Rural Crime Team were praised in the House of Commons with recognition from a local MP. During a debate about 'Rural Policing and Hare Coursing' Salisbury MP John Glen paid tribute to the Force and the work carried out by the Rural Crime Team. In his speech Mr Glen said: "I pay tribute to Wiltshire Police force. Its officers do very difficult work in challenging circumstances, and they should be commended for the innovative steps that they are taking to improve their response to rural crime.

A Rural Crime Partnership meeting was held recently at Police Headquarters. A great deal of work is going on behind the scenes which allows partnership working to be more effective and the voice of rural communities and business to be heard re concerns and priorities. Work is in progress to prepare 'briefing packs' for Community Policing Teams to aid and assist them in dealing with rural crime at operational level. We would encourage you to sign up to Community Messaging as this is an effective way of being kept informed of what may affect you and the area you live.

Officers will be assisted with members from our Special Constabulary, who are very capable and well led to assist with future operations, crime prevention activity and engagement with the Rural Community.

A Team of Special Constables has been supporting the local CPT with routine patrols also speed checks have been carried out in various locations in Calne after a consultation was carried out on Facebook etc.

If you are interested in contributing to your local community then becoming a Special Constable may be a positive way to do so. You will receive training and exposure to unique experiences. Further information can be found on the Police website or you can call the Recruitment Team on 101.

feedback@wiltshire.police.uk

Other – Inspector David Hobman and Sgt Gill Hughes have moved to other stations with effect from the 6th March, they have been replaced by Sector Head Inspector Mark Luffman and Deputy Sector Head Sgt Sean Brady. PCSOs continue to work on their areas for continuity supported by CPT Officers.

Calne PCSOs have been attending the Calne Youth Outreach meetings to assist with suggestions on future projects and community engagement etc for the local youths.

Officers have been “hot desking” at locations around Calne including cafes and local supermarkets. If you are planning any event and require assistance from the Police to assist, please e-mail CPTNorthWiltshire@wiltshire.pnn.police.uk in advance as you may be required to complete an ‘Events Form’ and there may also be a cost incurred to ensure that you have dedicated officers throughout. If you would like the Cadets to assist with community engagement at events please e-mail the address above, there is no charge for this.

Police Cadets who are aged 13-16 years of age can attend local events and assisted with community engagement, they are very keen to get involved in future events, please e-mail CPTNorthWiltshire@wiltshire.pnn.police.uk

EVENTS... Don’t forget that a toolkit is available from Wiltshire Council which gives fantastic guidance and advice for organizing most types of events, including topics ranging from traffic management to toilets, and gives contact details for which agencies and departments need to be contacted when applying for various licences or road closures. It can be found at <http://www.wiltshire.gov.uk/public-events-toolkit.pdf>, In essence, all organisers must be responsible for identifying any risks and putting in measures to remove or reduce them.

SPRING IS HERE... As the warmer weather starts to appear it is tempting to throw open the windows and leave doors ajar to allow for the fresh air to flow through, BUT, this is often an open invitation to opportunistic burglars. Please do be mindful about keeping windows closed, many modern windows allow you to lock them whilst slightly ajar and I would urge you to do this if you have the capability to do so. Even if you are only in the back garden having out the washing or mowing the lawn, please ensure that your front door remains locked. Don’t give these opportunists any excuse to try their luck at your property.

VEHICLE CRIME... I cannot urge people enough to keep their valuables with them or to simply not take them out when walking through our beautiful countryside. Thieves are frequenting car parks and side roads all over the County and looking out for unattended vehicles. They are notoriously difficult to catch because of the speed they work at and the distance they travel. If you leave your valuables in your car, hidden in a foot well or under a coat they will see it. And we have had recent reports of car boots being broken into and handbags having been taken. This indicates to me that the thieves have watched the owners secure their valuables before heading off on what should be an enjoyable walk. Please strongly consider taking your valuables with you on your walk, or leaving them at home. Police will do all they can, but prevention is often the most successful way to reduce these thefts from occurring.

The mobile CCTV van has been a very useful piece of equipment and can be deployed to show a visible presence preventing criminality and assist with detecting crime. Also deployment in the evenings to assist with any reports related to Night Time Economy. Officers are being encouraged to deploy the CCTV Van within the 3 towns.

feedback@wiltshire.police.uk

Open Letter from Chief Constable Mike Veale - A force to be reckoned with

Dear all,

Wiltshire Police is a force that is 'punching above its weight.'

First and foremost, we are here to keep you all safe and do all that we are able to protect you. We are a small force serving a diverse population across a varied geography with large rural communities and urban areas with our fair share of associated issues.

Our officers and staff face the same challenges as every other police force across the country. Every day they are out on the frontline putting their selves at risk in order to protect you and your families - not to mention the vast amount of work that goes on behind the scenes.

You may not feel you see officers as much as you used to, we are in the position of having to work with fewer officers than we have had for decades. These men and women who have sworn to protect and uphold the law continue to do so in times of significantly reduced resources, increased national security threat and against a backdrop of a seemingly relentless criticism and negativity towards the service. Despite this, policing is one of the most trusted and well regarded professions which enjoys a huge amount of confidence from our communities.

Our numbers have been reduced but the demand on officers, staff and volunteers continues to exponentially grow with the increasing pressure of cybercrime, mental health, rises in reported sexual offences and historic child abuse cases. The decline in social care and other front line services accurately described by the Chief Inspector of Hospitals today means that we are dealing with more people in crisis and who are more vulnerable than ever before.

This is a huge and significant responsibility which I did not experience when I joined the service some 32 years ago. Realistically my force cannot be expected to deal with all the ills of society, which is how it feels on occasion. But we are transforming the way we deliver the service and finding ways to improve how we work with social services, local councils and other services to better share the load. This will also free up officers and staff and mean a better response to victims of crime.

Our change to a new Community Policing Model alongside investment in technology means that officers and staff are more mobile and will spend more time in their communities rather than being stuck behind a desk in a police station. We are working with the resources we have and being innovative in how best we use them and will endeavour to ensure our neighbourhoods are not adversely affected.

The truth is that we no longer have the communities we had in yesteryear, our communities now extend into cyber space. You are more likely to be hacked and attacked through your laptop via the internet than you are being attacked on the streets of Wiltshire and Swindon, so we have to adapt and evolve our service to meet these new and emerging challenges.

HMIC have recently carried out inspections and Wiltshire Police is graded as '**good**' across the board. While you may think a '**good**' grading should be the 'norm', the reality is that we have achieved this frankly marvellous result under unprecedented pressure and the worst amount of funding of all forces bar two. These high standards have been delivered during a period of intense organisational change making these results even more impressive.

To be able to work through such challenges and still provide an independently assessed, high quality of service is testament to the outstanding efforts of the staff, officers and Special Constables who work here. I include in this praise the local groups who assist the force regularly such as Wiltshire Search and Rescue (WILSAR) who provide invaluable support in searching for missing people. Obviously it would be remiss not to make reference to the support from the Police and Crime Commissioner; frankly he 'gets it', and does all that he can to help us deliver an effective service whilst rightly holding me to account.

The HMIC report has praised us for our *'effectiveness in preventing crime, tackling anti-social behaviour and keeping people safe.'* The way we work has been described as one that *'ensures that police resources are deployed appropriately, providing a prompt and professional service to the victim.....'* At the end of the day, what do you; the people of Wiltshire actually want from us?

- You want to know that we will come to you when you call us in an emergency situation.
- You want to know that we will do everything in our power to keep you safe.
- You want to know that we will carry out effective investigations and bring offenders to justice.
- And you want to know that we will do all of this with a huge amount of kindness, compassion, empathy and courage.

We will continue to focus on the most vulnerable in our communities, we will provide residents and businesses with information to help keep them safe and prevent crime.

We will target those who threaten the safety of everyone in our county; we will prosecute criminals, pursue those who are 'wanted' and take down organised crime groups.

There is always some room for improvement, times are changing and we won't get left behind. So we will find new ways of simplifying processes and procedures, we will continue to work with partners to provide a victim focused approach recognising what we have all known for a long time - sometimes situations require professionals other than police officers or police staff.

This report caps off a year of good results for Wiltshire Police. We have received an overall **'good'** grading in each of the inspection areas, which is a fantastic achievement. This pleasing report is the last HMIC report following a twelve month cycle of inspection from the inspectorates. The result of all inspections have been equally astounding, we are a top performing force with the endorsement from the organisation charged with the responsibility to comprehensively and independently examine how we deliver the service.

We have been graded as good in terms of our efficiency, good in the way we work with partners, good in relation to the trust and confidence we have within our communities, outstanding in relation to the way we treat our colleagues and some wonderful commentary from HMIC in relation to our approach to leadership and innovation.

Do not think for one minute I make these assertions with complacency, no my aspirations are far more ambitious for next year, despite the shrinking budgets, to maintain our position across the board and where possible achieve outstanding in relation to the service we provide to our communities. My personal philosophy is to aim high! The truth of the matter is that Wiltshire Police are a **good**, effective force. I make no apology for 'blowing the force trumpet'.

I am incredibly proud of my force which is made up of officers, staff and volunteers with unwavering dedication, commitment and enthusiasm.

They are the people who don't get to see their families for days on end, or get to put their kids to bed, they work extended hours in all weathers, they are the people who run into the face of danger when the instinct is to run away, the people who deal with the scene of a fatal road collision, the people who find the offender and stop them from committing more crimes against children, the people who have to find a way to tell parents that their child is very seriously injured, or worse. This is just a snapshot of an element of officer's and staff work but they do all this and an unfathomable amount more for you. I hope that you will help buck the negative trend towards policing and take any opportunity, however small, to show your gratitude to all the emergency services who help keep you safe. Tell me about your experiences, shake the hand of the next officer, PCSO or police staff member you see, tell these hard working people that you appreciate them.

Wiltshire Police is not just a **good** force; it's a force with ambition, drive and determination.

Mike Veale **Chief Constable Wiltshire Police**

feedback@wiltshire.police.uk

POLICE COMMUNICATION

In an emergency call 999

Call 999 if you need an immediate response because:

- A crime is in progress.
- You or someone else is injured or there is a threat to life.
- A serious road traffic collision has taken place.
- Violence is being used.

Call 101 for less serious matters

- To report a crime or issue that does not require an immediate emergency response
- You or someone else are not in immediate danger
- You would like to speak to your local police officer
- You want to provide information about a crime

Stop a police officer or PCSO

Although we cannot take reports of crime on the street we are happy to receive information and give advice.

E-mail

Your local officer can be contacted by e-mail CPTNorthWiltshire@wiltshire.pnn.police.uk

Website

There are a number of forms available on www.wiltshire.police.uk where you can pass information.

Crimestoppers

Information can be passed anonymously via Crimestoppers. They can be contacted at crimestoppers.org.uk or via telephone on 0800 555 111. Their website also provides useful information and crime prevention advice

Facebook

Each town within the Community Policing Team has its own Facebook page, where you can find information about what has been happening in the area. We are unable to take reports of crime through Facebook.

Please phone 101 (non emergency) or 999 (emergency) to report any incidents or crimes, reports cannot be taken via the above e-mail address.

Prepared by PC 1552 Hazel Anderson
Community Co-ordinator Corsham, Chippenham and Calne

Sector Head Insp 364 Mark Luffman : mark.luffman@wiltshire.pnn.police.uk

Deputy Sector Head Ps 1071 Sean Brady : sean.brady@wiltshire.pnn.police.uk

feedback@wiltshire.police.uk

PROTECT



Calne Area Board Report

June 2017

Safe and Well Visits- Home safety

Fire Service 'Safe and Well' advisors will visit people, in their own homes, advising on home safety and personal wellbeing.

A Safe and Well visit is **FREE** and normally last about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments please suggest a Safe and Well visit.

Visit our website, www.dwfire.org.uk, to book an appointment on-line or alternatively ring, **FREEPHONE: 0800 038 23 23**

Fancy Volunteering for the Fire Service ??

Working alongside the team at their local fire station, our volunteers help to educate the local community in fire safety and gather referrals to allow us to offer people goodwill advice about safety in their own homes.

There are also opportunities for volunteers to get involved with station life, Service events and our amazing youth initiatives.

Our volunteers are invaluable in supporting Dorset & Wiltshire Fire and Rescue Service and enabling us to work together making our counties safer.

PROTECT



PROTECT



What do you get out of being a volunteer?

- Being part of a motivated team
- Wearing a uniform with pride
- Learning new skills
- Meeting new people
- Supporting your local community
- Enhancing your CV

We welcome volunteers from the age of 18 and from all backgrounds. All we ask is that you are available for two to four hours per week, and are willing to help for a minimum of six months.

Make a positive difference now! To find out more, call 01722 691279 or email Volunteering@dwfire.org.uk

Volunteer Manager - Nev Chamberlain

Community Safety Activity

Local crews and Safe & Well Advisors have been engaging with local home owners recently, reminding residents about staying safe in their homes. Always have a plan to get out of your property paying particular attention to the location of house keys to enable your escape.

As a reminder, following the recent thatch property fire in Bishops Cannings, there is specific safety advice on our website for thatch owners –

<http://www.dwfire.org.uk/safety/thatched-properties/>

Incidents (01/10/2017 to 25/05/2017)

- Fire involving domestic garage and vehicle- referral made to Wiltshire Council
- Fire involving 2 sheds and fence- Advice given to owner
- Small animal rescue- Cat between two walls, rescued by Service Animal Rescue specialist and returned to owner
- 3 Special Service Calls-The local crew have also assisted the Ambulance Service on 3 occasions for a variety of reasons, e.g. gaining access to property to reach an elderly casualty

PROTECT



PROTECT



Want to become a firefighter ?

Or know someone who does?

On-call Firefighters provide a part-time service around other commitments. They let us know when they are available and respond to emergency call outs.

To find out more about the role please visit the 'Working for us' pages of our website or drop into the station on a Monday, at 7pm, for a chat.

Jack Nicholson GIFireE
District Commander. Devizes, Melksham and Calne

Dorset & Wiltshire Fire and Rescue Service
Telephone: 01722 691 242
Mob. 07809 548048

Email: jack.nicholson@wiltsfire.org.uk
Web: www.dwfire.org.uk

PROTECT



Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.



Marking a milestone

An online directory with an extensive list of health and social care services in Wiltshire has almost doubled in size since its launch two years ago.

The 'Your Care Your Support Wiltshire' website was launched in 2015 and now has 764 entries on the service directory. Services range from hearing aid repair clinics, foodbanks, meal providers, to long term condition support groups.

To make services easy to find, they are grouped around themes such as multiple sclerosis, diabetes, stroke, or palliative care. A hashtag has also been created - #makesomeonewelcome - for groups and clubs identified as going the extra mile in welcoming new people.

During the last two months, 150 directory entries have been added including links to videos about 'Men's Sheds' and 'The Learning Curve'.

Claire Cooper, Information Research and Web Content Officer, said: "Thank you to the volunteers, groups, Community Engagement Managers, Older People and Carers Champions and stakeholders who help keep Your Care Your Support Wiltshire up to date."

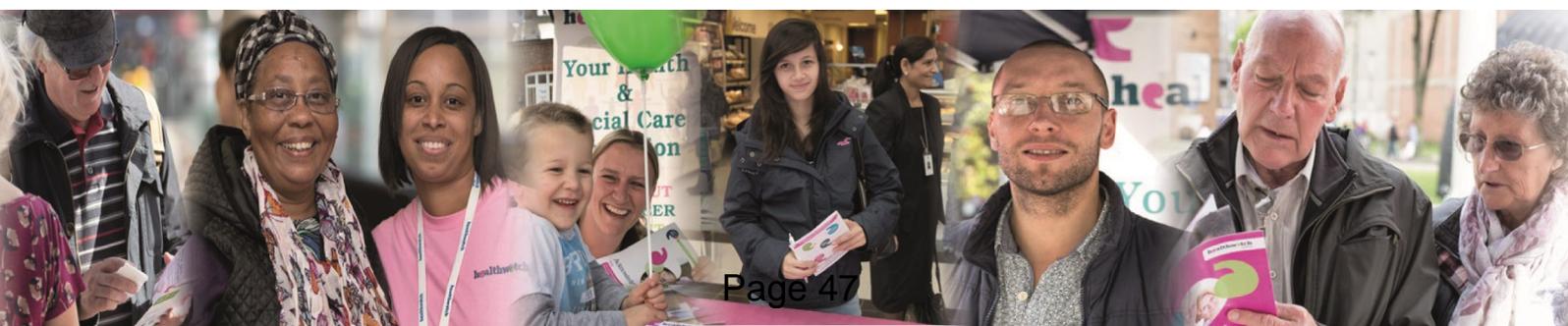
Marking our impact

Do you want to know the impact of our work in Wiltshire?

Healthwatch Wiltshire engages with people throughout the county to find out their experiences of using health and social care service. We use this information to feedback to the boards and groups who provide and buy these services.

We have produced a range of 'You Said, We Did' reports to illustrate the work carried out over the last year and what happened as a result of the feedback which people gave to us.

The reports, which cover a range of topics such as complaints, dementia and carers, are available at healthwatchwiltshire.co.uk



May 2017

Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experience local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you

Primary Care Co-Commissioning

At the beginning of April 2017 Wiltshire CCG has taken on full delegated responsibilities for managing local general practices (GP surgeries). This was previously managed by NHS England.

It is widely recognised across the NHS that involving CCGs more in the commissioning of general practice provides an opportunity for offering better, more joined-up care for patients and local populations.

Functions the CCG has taken on include:

- The commissioning and monitoring of General Practices contracts
- Commissioning of local services for the Wiltshire population
- Approval of practice mergers
- Making decisions on local discretionary payments for GP practices
- Making decisions on establishment of new GP practices
- Provision of communications and patient engagement advices to GP practices



More information can be found on the CCGs website – www.wiltshireccg.nhs.uk

Prescription Ordering Direct (POD)

NHS Wiltshire CCG launched a NHS Prescription Ordering Direct (POD) service on Monday 8 May 2017.

This new service will provide an easy way for people to order their repeat prescription by making a simple phone call from the comfort of their own home – without the need to go into a GP practice or pharmacy.



NHS
Wiltshire
Clinical Commissioning Group

Prescription Ordering Direct (POD)

A new and convenient way to order your repeat prescription

0300 123 6242

The POD will be staffed by dedicated, experienced and fully trained repeat prescription coordinators and pharmacists from NHS Wiltshire CCG.

When you call the POD telephone line you will talk to a trained coordinator dedicated to taking repeat prescription requests and answering any repeat prescription queries.

They will be able to help you to order only the items that you need, ask you how you are getting on with your medication and alert you if a medicine review is needed.

The POD has been introduced to help reduce the amount of medicine wasted across Wiltshire, as unused prescription medicines cost the NHS in Wiltshire over £2.7million every year. By managing repeat prescriptions orders more efficiently, we can reduce waste and save valuable NHS funds.

The service will also reduce time and workload pressures for GP practices, allowing staff to focus on providing better care to patients.

Don't worry if you already use a repeat prescription service from a pharmacy, you will be able to phone the POD service to order your medicines instead and the POD will arrange for your prescription to be sent electronically to your usual pharmacy and dispensed as normal.

The POD service will be available for patients registered with Lovemead Surgery, Trowbridge from 8 May. Giffords Surgery, Melksham and Castle Surgery, Ludgershall will be joining the scheme in June 2017 and we will keep you updated when more surgeries join.

Have you consented to have additional information in your Summary Care Record

Summary Care Records is an electronic record of important patient information, created from GP medical records. We are asking patient to improve their patient experience by consenting to have additional information available on their summary care record (SCR).

What is additional information?

Essential details about your healthcare can be very difficult to remember, particularly when you are unwell. Having additional information in your SCR means that when you need healthcare, you will be helped to recall this vital information, this includes:

- Your long term health conditions – such as asthma, diabetes, heart problems or rare medical conditions
- Your relevant medical history – clinical procedures that you have had, why you need a particular medicine, the care you are currently receiving and clinical advice to support your future care
- Your personal preferences – you may have particular communication needs, or may have made legal decisions about your care that you would like to be known
- Immunisations – details of previous vaccinations such as tetanus and routine childhood jabs



GPs use your Summary Care Record to share medical information with other healthcare staff treating you



We need your permission to add more information to help support your care.

Ask reception for a consent form.

Care professionals in Wiltshire use your Summary Care Record when they are treating you and this currently provides important information about the medicines you are taking, allergies you suffer from and any previous bad reactions to medicines you have experienced.

By consenting to have additional information included in your SCR, means more information will be available to health and care staff when they are treating you and can enhance the care your receive.

Ask reception for a consent form next time you visit your GP surgery.

Report to	Calne Area Board
Date of Meeting	6 th June 2017
Title of Report	Calne Dementia Friends Steering group update/recommendations

Purpose of Report:

To ask the area board:

1. **To note the discussions and actions recorded at the Dementia Friends steering group meeting held on 2nd May 2017**
2. **To note the discussions and actions recorded at the First Full Dementia Action Alliance meeting on 17th May 2017**

1. The Calne Dementia Friends steering group held its most recent meeting at Bank House, Calne on 2nd May 2017. The following notes and action points were recorded at the meeting and have been acknowledged as an accurate record by all present:



Calne Dementia Action Alliance Steering Group

Harris Room, Calne Community Hub

2nd May 2017

Notes taken by Trudy King and Jane Vaughan

NOTES	ACTIONS
1. Apologies: Catherine Beswick and Richard Paget, Tim Mason, Clare Harris, Daphne Knock	
2. Attendees: Christine Crisp, Diane Gooch, Andrew Day, Trudy King, Jane Vaughan	
3. Dementia Action Alliance full meeting – to be held on Wednesday 17 th May 7pm at the Calne Community Hub.	

<p>Trudy is getting the Duck decorated for the event.</p> <p>Beth Henley has offered to make cakes for the stall, Trudy will collect and bring to the Hub on the morning.</p> <ul style="list-style-type: none"> 17th May Dementia Friends – public sessions 2 sessions have booked into the main space at the Community Hub for 1pm and 5:30 pm. Diane will facilitate both. <p>Trudy has created posters to promote and everyone is asked to help to drum up interest.</p> <p>Jane will encourage Hub volunteers to attend.</p> <p>Trudy will email the Members and interested businesses/groups to encourage them to send members of staff.</p> <p>Jane will support Diane at the 1pm session</p> <p>Clare, Tim, Trudy and Jane will support at the 5:30pm session</p>	<p>TK- duck decorating!</p> <p>TK deliver cakes to the Hub.</p> <p>DG facilitate friends sessions.</p> <p>JV speak to Hub.</p> <p>TK email info to local businesses and groups.</p> <p>JV attend 1pm session.</p> <p>CH, TM, TK, JV support 5:30m session.</p>
<p>5. Development and Future of the Group.</p> <p>Discussion involved:</p> <ul style="list-style-type: none"> Streamlining admin of the group – recognising the limited resources available. Confirmed that Diane Gooch is the Chair of the Dementia Action Alliance and Christine Crisp is the Chair of the Dementia Action Alliance Steering group. Current members of the DAA are: Goughs Bobby Van Memory Club Dorothy House Calne Area Board Calne Town Council Need to attract more members, Trudy would send an email to groups on the current list urging them to 	<p>JV/TK discuss</p> <p>TK send out emails</p>

<p>consider signing up.</p> <ul style="list-style-type: none"> • Diane is taking information to Pamplemousse and Calne Churches and will also contact Mike Stuart at the Leisure Centre. • Discussed targeting attention at one business area at a time. E.g. hair dressers – JV had produced a draft information card that could be used to provide a brief introduction in an informal manner. It was agreed this should be trialled with hairdressers. JV was concerned that she had not received a response re. copyright for some of the graphics used in the draft. JV would continue to try and contact the originator of the image. It was decided the image should not be used on line until copyright was resolved. 	<p>DG make contact.</p> <p>JV send draft postcard to DG.</p>
<p>6. Updating the Action Plan Jane and Trudy would arrange to meet to review the action plan and bring to the next meeting for approval.</p>	<p>JV/TK</p>
<p>7. Date of next meeting: The next steering group meeting would take place on Thursday 1st June at 1pm in the Community Hub – Harris Room.</p>	<p>JV arrange</p>

2. The Calne Dementia Action Alliance held its first full meeting at The Calne Community Hub on 17th May 2017. The following notes and action points were recorded at the meeting and have been acknowledged as an accurate record:



Calne Dementia Action Alliance full meeting

Calne Community Hub

17th May 2017

Notes taken by Jane Vaughan

NOTES	ACTIONS
<p>8. Apologies: Helen Bradley (Local Youth Network), Lucia Wheble (Goughs),</p>	

<p>David Evans (Health and Wellbeing/Social Care Forum), Daphne Nock (Calne Memory Club).</p>	
<p>9. Attendees: Diane Gooch (Chair/Older People & Carers Champion), Cllr Christine Crisp (Wiltshire Council), Trudy King (Calne Town Council), Jane Vaughan (Wiltshire Council), Clare Harris (resident volunteer), Catherine Beswick (Kingston House), Cllr. Rich Jones (Calne Town Council), Doug Bachelor (Bobby Van Trust), Carolyn Kennedy (Wiltshire Libraries), Jo Smith (Wiltshire Libraries), Tim Mason (Alzheimer's Society volunteer), Carol Grainger (Kingston House), Dawn Griffiths (Dorothy House).</p>	
<p>10. Updates on Members Action Plans All groups present provided an update on their current action plans.</p> <ul style="list-style-type: none"> • Calne Area Board: <ol style="list-style-type: none"> 1. Promoting the DAA – A standing item has promoted and reported progress of the DAA and a Dementia Friendly Community on each of its agendas – ongoing. 2. Making Dementia Friends – 2 Dementia Friends sessions have been arranged so far in 2017 and the Board is supporting the Local Youth Network to deliver an intergenerational dementia friendly community project – ongoing. 3. The Board continues to support the DAA through sending a Councillor representative to Chair the DAA steering group and requesting the involvement of the Community Engagement Manager to assist at the DAA steering group and full meetings – ongoing. • Calne Library (new member) <ol style="list-style-type: none"> 1. All staff to become Dementia Friends. 2. Become a Calne Safe Place and promote the Calne Safe Places Scheme. 3. Develop a Dementia Information Hub at the library. • Calne Local Youth Network (new member) The group has not yet formalised its action plan. • Calne Memory Club <ol style="list-style-type: none"> 1. Support all volunteers to become Dementia Friends – in progress. 2. To continue to organise a programme of activities for people living with dementia and other memory issues – ongoing. 	

- Calne Town Council
 1. Dementia Training Sessions – Dementia Friends sessions continue to be held for all staff and Councillor new starters as part of the induction process – ongoing.
 2. To send representation and provide support to DAA steering groups and full meetings – ongoing.
 3. Dementia Friendly audit of Town Council properties – in planning stages.

- Dorothy House Hospice Care
 1. Environment – improving lighting, décor, furniture, signage and resources – underway.
 2. Raising awareness – of Hospice care offers to the community, working with local care homes on arts projects, and NHS trust on programme of education on dementia and end of life care. – under implementation.
 3. Education – programmes for internal and external health and social care professionals, Dementia Friends sessions for all staff and volunteers. Clinical staff involved in specialist training. – under implementation.

- Dorset & Wiltshire Fire and Rescue
 1. Provide Dementia Friend Sessions for all Fire and Rescue staff to attend
 2. Communication – provide all staff with advice on how to communicate clearly with people living with dementia
 3. Give advice on fire safety to Dementia day club, assisted living establishments and care homes as well as individuals who live in their own homes who would benefit from this input.

- First Choice Stair lifts (new member)

- Goughs Solicitors
 1. To promote the necessity and importance of planning for the future by preparing lasting powers of attorney and creating a will to deal with your affairs – ongoing.
 2. To encourage all members of staff across all departments to become Dementia Friends – ongoing.
 3. To hold an event during Dementia Awareness week.

- Wessex Water
 1. All customer facing staff to become Dementia Friends – implementation.
 2. Work with other organisations to encourage Dementia Friendly organisations – delivery.
 3. Review all signage to ensure it is dementia friendly – completed.
 4. Ensure all public sites are dementia friendly – investigating.
 5. Update customer care plus to include details for Alzheimer’s Society – planning.

<ul style="list-style-type: none"> 6. Ensuring staff living with dementia or with family/friends living with dementia, have access to information and support via the HR department. 7. Use social media to back the Dementia Friends campaign – ongoing. <ul style="list-style-type: none"> • Wiltshire Bobby Van Trust <ul style="list-style-type: none"> 1. Dementia Friends – ensure all staff become Dementia Friends. 2. Protecting the vulnerable – Respond to referrals to visit homes of people living with dementia to ensure premises are secure and provide crime prevention advice. 3. Communication – Communicate clearly and provide advice and instructions in written form as well as verbally. • Wiltshire Farm Foods <ul style="list-style-type: none"> 1. All staff to become Dementia Friends – delivered 2. Deliver presentations and taster sessions to improve awareness of meal choices. 3. Work with other DAA members to share information and signpost to help with daily living/attend local events to explain the assistance available. 	
<p>11. Presentation – Dementia Care at Kingston House, Derry Hill</p> <p>Carol Grainger and Catherine Beswick talked to the group about their work in developing dementia care and a Dementia Care Unit at Kingston House.</p> <p>This included specific working practices and bespoke environment with safe and secure areas, including a garden and no access restrictions for residents (which reduces anxiety levels).</p> <p>Staff work closely with relatives (meeting/training/Dementia Friends sessions and a support group) to help them to get used to their situation. They have also produced a relatives handbook.</p> <p>The staff are particularly focussed upon understanding behaviours – specifically that no 2 people will be the same and the extremes of emotions that a person will experience.</p> <p>The group discussed:</p> <ul style="list-style-type: none"> • Adapting environments to meet changing emotions • The importance of care homes being integrated in the wider community and overcoming some of the barriers that care homes face as ‘businesses’. 	

<ul style="list-style-type: none"> • Support from GP surgeries/services • The use of scrapbooks (like pre-school 'learning journeys') to document activities for residents and relatives. • Bespoke resources at Dorothy House and the realisation that sometimes the person living with dementia may be the visitor to a care home rather than the resident. • Assistance for people living with dementia to carry out their democratic right to vote. <p>Several potential projects were also discussed including</p> <ul style="list-style-type: none"> • Regular organised visits from pre-school children (as per examples publicised in Bristol) • Links to the History Centre • The offer of volunteer made 'sensory muffs' and blankets. 	
<p>12. Membership and future direction of the alliance.</p> <p>Discussion involved:</p> <ul style="list-style-type: none"> • It was noted that the original aspiration of the Calne DAA was to achieve 12 full members in its first year. • The 12th Member of the DAA had signed up earlier in the day at one of the 2 public Dementia Friends sessions held at the Community Hub. • It was recognised that the Calne DAA is still relatively young and that it was struggling to identify volunteers to sit on the steering group to help to drive forward actions and arrangements. • As such it was felt that in the next year the steering group should strive to: <ol style="list-style-type: none"> 1. Keep up the message about living well with dementia. 2. Increase the number of full members. 3. Attract new volunteers. 4. Set up an email group of Full members. 5. Boost the Facebook page. 	
<p>13. Date of next meeting:</p> <p>The next DAA meeting would be arranged to take place in October/November 2017.</p>	

3. Environmental & Community Implications

3.1. The Calne Dementia Friends Action Alliance aims to contribute to the continuance and/or improvement of environmental, social and community wellbeing of local people living with dementia and their families/carers, the extent and specifics of which will be dependent upon the individual actions identified in the action plan.

4. Financial Implications

4.1. There are no specific legal implications related to this report.

5. Legal Implications

5.1. There are no specific legal implications related to this report.

6. HR Implications

6.1. There are no specific legal implications related to this report.

7. Equality and Inclusion Implications

7.1. The Calne Dementia Friends Action Alliance aims to make sure that everyone from the Calne Community Area living with dementia is respected and enabled to continue to enjoy living their lives in their own community as well as possible for as long as possible.

8. Safeguarding Implications

8.1. There are no specific legal implications related to this report.

Report Author:

Jane Vaughan – Community Engagement Manager (Calne)
jane.vaughan@wiltshire.gov.uk

Report to	Calne Area Board
Date of Meeting	6 th June 2017
Title of Report	Calne s106 working group update

Purpose of Report:

To ask the area board:

- 1. to note the discussions and actions recorded in the latest meeting notes of the Calne Section 106 working group.**
-

1. The Calne s106 working group held its most recent meeting at the Calne Community Hub and Library on 18th May 2017. The following notes and action points were recorded of the meeting and have been acknowledged as an accurate record by all present:

Area Board

for the Calne Community Area

S106 Working Group

Notes of the Working Group Meeting: 18th May 2017

Attendees: Cllr Tony Trotman (Wiltshire Council), Anne Henshaw (CAT/CCAP), Robert MacNaughton (Calne Town Council) Stephen Hind (Wiltshire Council, Principle Engineer, Highway Network Improvements), Steve Corbin (Wiltshire Council, Transport Planning Assistant); Mark Stansby (Wiltshire Council - Senior Traffic Management Engineer), Jane Vaughan (Wiltshire Council - Calne Community Engagement Manager)

- 1. Apologies:** Heather Canfer (Calne Town Council), Jeannette Young (Calne Town Council).

Notes of this meeting were taken by Jane Vaughan.

ACTIONS

2. Review of table of schemes:

a. Work completed to date and budget used.

SC provided an overview of work completed to date and reported that there has been no financial change since the last report to the Area Board.

To note

b. Update on active schemes

- Woodhill Rise. (legal update from Steve Corbin)

legal discussions continue - TT to suggest Town Council make a request that Parish Steward clear ditches.
- Shared use cycle/pedestrian route from Woodhill Rise towards Abberd Way- Steve Hind
This scheme is on hold pending resolution of Woodhill Rise.

**SC update next meeting
TT contact Town Council.**

On hold

- Cycle/pedestrian route Abberd Way to Abberd Brook/ liaison with Greensquare – Steve Corbin

SC/SH had been on site to look at the route

SH to produce drawing for consultation with GreenSquare

c. Review of future schemes from current and forthcoming s106 schedules:

- Calne recreation ground SC/SH had been on site and produced an indicative plan of a potential scheme. This would be over Town Council owned land and would need agreement and permission from Calne Town Council.

TT liaise with Calne Town Council

3. Actions and Matters arising from Chair/officer meeting.

- Freight movement at Stanier Road – SC had investigated: HGVs currently park along this route ... not currently viable under existing s106

No further action

schedules - No further action at this time.

- Construction of a path alongside the Oxford Road at G - potential condition to the planning condition - SC discussing with planning to arrange discussions with Hills/agents
- Make sure that land north of G continues a dual used footway along the Oxford Road to Tesco's Roundabout 15/11230 (42 dwellings) and 15/12431(41 dwellings)
- Lower part of Oxford Road to Sandpit Road, Penhill Road (CLAN62) and Sandpit Road to Abberd Lane (CLAN63) - establish route as future project. SC would move 'future project line' on map.
- Cycle network from bottom length (to Slades) of Abberd Way – no longer relevant. SC would remove from plan.
- Station Road - re. looking at road safety measures. There was a discussion about potential issues and schemes at the junction of Station Road and New Road. It was felt that this should be put on hold until other works were progressed or increased officer resource became available.

SC to discuss with planning officer

SC to discuss with planning officer

SC amend map.

SC amend map.

On hold

4. Other matters:

- There was a discussion about possible schemes to make Anchor Road/Brewers Lane a safer route, it was noted that this work had arisen through community issues submitted to the CATG.
- There was a further discussion about the overall s106 plan, links to CATG schemes and communication/support from the Town Council. It was noted that discussions between the CEM/CATG Chair and the acting Town Clerk and former Chair of Town Development and Planning Committee had taken place and it was hoped that the Committee would become more aware of work and the broader plans being developed.

5. Feedback to and recommendations for the next Area Board:

The Area Board would meet again on 6th June. SC would provide a copy of the s106 plan and access to the background data. JV would prepare the presentation for TT to report.

6. Date of next meeting:

13:30 - 5th September 2017
Calne Community Hub and Library.

TT report to Area Board

JV arrange

2. Environmental & Community Implications

2.1. Calne Area Board s106 working group contributes to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual scheme identified.

3. Financial Implications - There are no specific implications related to this report.

4. Legal Implications - There are no specific implications related to this report.

5. HR Implications - There are no specific implications related to this report.

6. Equality and Inclusion Implications

6.1. All schemes and decisions recommended to the Area Board will improve the experience and road safety of all users of the highway.

7. Safeguarding Implications - There are no specific implications related to this report.

Report Author: Jane Vaughan

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Report to Calne Area Board
Date of meeting 6th June 2017
Title of report Health and Wellbeing Funding

Purpose of the Report:
 To consider the applications for funding listed below

Applicant	Amount requested	Health and Wellbeing Group recommendation
Wiltshire Music Centre Celebrating Age	£1500	£1500

1. Background

This recommendation from the Health and Wellbeing Steering Group has been made in accordance with the following guidelines:

- **Health and Wellbeing Groups Spending Guidelines**

Members of the Calne Health and Wellbeing Steering Group have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Health and Wellbeing Groups awarded in the 2016/2017 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to be assured that carers, older and/ or vulnerable people will benefit from the funding being awarded. The money must be used to invest in projects that will support adults living within a community area. While not exclusively restricted to older people, the investment should be made in such a way as to make the maximum impact on health and wellbeing within a given community area.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding older and vulnerable people.

3. Environmental & Community Implications

Health and Wellbeing Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

- 4.1. Calne Area Board has been allocated £6700 in 2017/18

- 4.2. This is the first opportunity to award Calne Area Board Health and Wellbeing Funding in this financial year.
- 4.3. All decisions must fall within the Health and Wellbeing Funding allocated to Calne Area Board.
- 4.4 If funding is awarded in line with the Health and Wellbeing recommendations outlined in this report the remaining balance will be £5,200.

1. Legal Implications

There are no specific legal implications related to this report.

2. Human Resources Implications

There are no specific human resources implications related to this report.

3. Equality and Inclusion Implications

Ensuring that Community Area Boards and Health and Wellbeing Groups fully consider the equality impacts of their decisions in designing local positive activities for older people is essential to meeting the Council's Public Sector Equality Duty.

4. Safeguarding Implications

The Area Board has ensured that the necessary safeguarding policies and procedures are in place.

5. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
17/18 Calne001	Wiltshire Music Centre	Celebrating Age	£1,500
<p>Project description and links to the Community Area Priorities</p> <p>Celebrating Age Wiltshire Partnership led by Wiltshire Music Centre has received a grant of £99,931 from Arts Council England to provide a programme of arts/cultural activities in 6 Wiltshire communities in Hubs, libraries and community centre settings as well as potentially in outdoor space e.g. public parks. A Project Development Worker will develop a programme of work in each community in consultation with existing groups of older people and representatives of charities working with these groups. The programme will involve regular activity in library and other community settings such as:</p> <ul style="list-style-type: none"> • live performance with a focus on words • engagement activities for music, dance, visual art. <p>The programme will be delivered in partnership with the arts/cultural organisations involved in the bid. We are seeking a small contribution from each Area Board where activity will be taking place.</p> <p>Celebrating Age is designed to create arts, culture and heritage activity for older people which is delivered in their own community settings in 6 local areas. The partnership includes Wiltshire Council Library Service as well as Age UK and cultural organisations. It will be managed by a Project Development Worker who will consult with local community groups sign posted by the Community Engagement Managers and other community workers to identify the sorts of projects that older people would like to see delivered. The project will also offer free tickets for the people who undertake local activity to attend events, performance and exhibitions in the partner venues.</p>			

In this way, it focuses on priorities already identified by the Calne community in the 'Our Community Matters' JSA event and subsequent report to the Calne Area Board. The Project Development Worker will agree the work to be delivered with the community. The work will include many of the sorts of projects aspired to by the community at the same Our Community Matters event. Specifically, top priorities in Culture, Health and Wellbeing relating to Diversity and Social Inclusion, Mental Health and Social Isolation and Loneliness and other priorities relating to Active & healthy lifestyles, Dementia, Deprivation and poverty, Participation in arts crafts and culture and Support for carers.

Celebrating Age supported sessions could include Photo Walks – older people could learn about photography; Our Lives, Our History – older people could work with creative writers to capture their stories; Walk Back in Time – older people could work with village historians to document village history; Strictly Ballroom/Memory Dances – tea dances and other dance classes; Singing for the Brain, Art Therapy, Our Lives, Our History, Memory Café.

The Project Development Worker will work with existing voluntary and community groups, including the Community Engagement Manager and local charities to identify how best to access the community in that area. Community groups will be consulted to decide what sort of activity is to be provided in the monthly session and also to identify the older people who may want to benefit from the activities.

The Head of Creative Learning at Wiltshire Music Centre will be responsible for safeguarding and the Project Development Worker will follow the WMC Safeguarding Policy. All staff and creative leaders running sessions for the Celebrating Age project will be DBS checked. They will be briefed on the policy and trained as appropriate.

Wiltshire Music Centre (WMC) is a professional arts organisation with a Creative Learning team delivering music education projects for all ages across the county. As such it is fully committed to safeguarding the young/old and vulnerable people it works with on a year-round basis. WMC has been delivering this sort of work for almost 20 years and is very experienced in all aspects of safeguarding.

WMC as part of its line management duties for the Project Development Worker, will create an evaluation model which will be based on seeking to identify social impacts and outcomes of taking part in the Celebrating Age activities such as reducing loneliness, increasing social confidence, developing new artistic, cultural or heritage skills and experience and increasing social interaction with other people outside the home.

The Project Development Worker will carry out evaluation at least twice a year with participants and activity leaders which will identify a baseline position and then movement from this every period. In this way it will be possible to identify if the project has successfully achieved the social outcomes sought.

The annual cost of this project is between £60,000 and £70,000 a year for three years. Arts Council England have committed grant funding between 47% and 55% of the project depending on the year. A small contribution of £1,500 per year is being sought from each Area Board where activity will take place. If this funding the applicant will seek funding from other local sources.

The project seeks to establish groups in each area involved in choosing the activities. The Project Development Worker will aim to encourage these groups to become sustainable and to continue after the project formally ends.

Recommendation of the Health and Wellbeing Group

The timescale of the unitary election and the scheduling of the first Calne Area Board meeting in the 2017/18 year has meant the Health & Wellbeing Calne Voices Group is yet to consider this application formally.

The group has however discussed the project favourably at a previous meeting and members have received information about this application by email. The Community Engagement Manager has also discussed the project with the Health and Wellbeing Steering group and Older People's Champion all of whom are in favour of recommending that the Calne Area Board awards £1,500 to this application from its Health and Wellbeing fund.

No unpublished documents have been relied upon in the preparation of this report

Report Author Jane Vaughan, Community Engagement Manager
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Wiltshire Council

Tuesday 6 June 2017

Calne Area Board

Questions raised by Mr & Mrs Vinos- Traffic exceeding speed limit (Silver Street)

I have reported this now three times in the last two months and nothing has changed and no one has contacted me back.

I first phoned the council two months ago and they suggested I phone 101 (which I did), and reported the excessive speed of cars, especially the lorries and trucks. I have now phoned the 101 number twice and they took my contact details the first time and second time and I have heard nothing since. The second time I phoned the 101 number they apologised and said someone would ring back and yet again I am still waiting.

I then phoned the council again and they said the local Speed Watch would contact me within four days and this was over a month ago. Are the local Speed Watch team waiting for an incident to happen before making it a priority?

There is only one 30 speed limit sign just before the roundabout by White Horse Way coming down towards the Wiltshire Constabulary. The street is on a gradient which the cars/lorries are exceeding the 30 speed limit on average the traffic is hitting 50/60 mph. There are senior citizens and children from the nearby school that I have seen being almost hit because the cars cannot slow down quick enough (I have even helped a few senior citizens across the road as they have been too frightened to cross the road). The worst culprits are the huge lorries. It is a matter of when and not if before there is a serious fatality. Even when I try to come out of my drive onto Silver Street, the cars and lorries would rather drive around me into the opposite lane at an extremely fast speed rather than stop or slow down.

I have recently moved to Wiltshire from London. So I am very used to noise and traffic. But the speed of the trucks and juggernauts and lack of adhering to the 30 mph limit has been somewhat alarming!

